

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

APRIL 21, 2009

President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, April 21, 2009, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin, Kenneth Stone and Steven Farrell.

Staff members present were General Manager, Karl B. Drew, Attorney Ronald Van Blarcom, Engineer Fred Hanson, Field Supervisor Donald Wagner and Office Manager, Larrie Davis.

Also present were Anthony Trejo, Eleanore Bustillos and Robert Smith.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Farrell, the minutes of the Adjourned Meeting of March 24, 2009 were unanimously approved as written.

APPROVAL OF CASH DISBURSEMENTS: The Board reviewed the Cash Disbursements for the month of March 2009. On a motion by Director Stone and a second by Director Farrell the cash disbursements for March 2009 were unanimously approved.

PUBLIC COMMENTS: Former Crestline resident, Robert Smith, introduced himself as a candidate for the Special Districts' Alternate Member of the Local Agency Formation Commission. Mr. Smith reviewed his qualifications for the LAFCO position.

REVIEW CUSTOMER CORRESPONDENCE AND RESULTS OF TANK TEST: The Board continued discussion from last month, regarding the abnormal water consumption at 23321 Seeley Way. Field Supervisor Donald Wagner reported the results of several tank tests performed at the property and the most recent "check for leaks". After performing the tank test, meter accuracy does not appear to be an issue and there were no obvious leaks. Supervisor Wagner reported that the downstairs toilet has a different fill mechanism which operates on the weight of water and is the probable culprit of the high water consumption. During the "check for leaks", Supervisor Wagner was unable to locate the customer shut off valve and he also found a pipe to the rear of the property with no known purpose.

On a motion by Director Stone and a second by Director Farrell the Board unanimously approved no further adjustments to the customer's water bill, to allow the customer to make payment arrangements for paying the large bill over time and to continue working with the customer in locating their shutoff valve and the purpose of the pipe to the rear of the property.

REVIEW ACWA POLICY PRINCIPLES ON WATER CONSERVATION AND WATER USE EFFICIENCY: General Manager Drew reviewed with the Board ACWA's policy principles on water conservation and water use efficiency. ACWA supports the Governor's statewide goal to

reduce per capita water use twenty percent by the year 2020. The mountain area usage is already well below the State average. This year the State is updating the State Water Plan and next year the District will be updating their Urban Water Management Plan. General Manager Drew and Director Farrell will be attending the California Water Plan 2009 Regional Workshop in Jurupa on April 30, 2009.

CONSIDER LOCAL AGENCY FORMATION COMISSION SPECIAL DISTRICTS ELECTION BALLOT FOR ALTERNATE LAFCO MEMBER: On a motion by Director Clanin and a second by Director Huckell the Board unanimously cast the vote of the District for Steven Farrell as LAFCO Alternate Member.

CONSIDER MEMO ON METER REPLACEMENT AND AMI PROJECT: General Manager Drew requested approval to proceed with the purchase and installation of the Aclara Star Fixedbase Meter Reading System for the cost of \$106,956.50 and to purchase 20 Aclara meters for the cost of \$5,872.50. This would allow the District to get the basic meter reading infrastructure installed and provide for reading new meters as they are installed.

Currently most of our meters are registering accurately. In our testing we have not seen any noticeable slowing down of the meters but we are seeing more “stopped” meters due to the magnet on the top of the measuring chamber breaking off. The desire to replace the existing meters with new meters is to prevent loss of revenues due to under registration of the actual water consumption as the meters get older.

Our current Sensus meter reading units are obsolete and cannot be repaired. The cost to purchase new Sensus meter reading units is about \$8,000.00 each. If the District were to decide to defer replacement of the existing meters for a few years, the existing meters could be retro fitted to be read by the Aclara meter reading system.

After considerable discussion, Director Farrell moved to approve the purchase of the Aclara Fixedbase Meter Reading System and twenty Aclara meters. The motion was seconded by Director Clanin and unanimously approved.

REVIEW PROPOSED CASH BUDGET FOR FISCAL YEAR 2009-10: General Manager Drew reported the District is forecasting a slight decrease in revenues, water consumption and tax revenues in the coming year. Purchased water may be slightly higher, but current rainfall is almost at the normal level. There are no rate increases scheduled.

On a motion by Director Huckell and a second by Director Clanin the Board unanimously approved the cash budget for the fiscal year 2009-10.

ADOPT RESOLUTION NO. 376, ESTABLISHING WATER AVAILABILITY ASSESSMENT FOR FISCAL YEAR 2009-2010: General Manager Drew discussed the proposed resolution with the Board. There is no change in the amounts of the proposed assessments from prior years. On a motion by Director Stone and a second by Director Farrell, the Board adopted Resolution No. 376, establishing the water availability assessment for fiscal year 2009-10 at Thirty Dollars (\$30.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all unimproved property, or Fifteen Dollars (\$15.00) per acre for the first acre or

portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all improved property within the District, on the following roll call vote:

AYES; Directors McGehee, Huckell, Clanin, Stone and Farrell
NOES: None
ABSENT: None
ABSTAINED: None

REVIEW UNCOLLECTIBLE ACCOUNTS FROM 2003: General Manager Drew discussed with the Board the accounts that have balances older than five years. He requested that the Board write off the balances for 12 closed accounts and 1 abandoned account from 2003 totaling \$1553.12. The total amount of \$1553.12 represents approximately 0.01% of the water sales in 2003.

On a motion by Director Stone and a second by Director Farrell, the Board unanimously approved the writing off of the unpaid balances of \$1553.12 from 2003.

MANAGER'S REPORT: None

DIRECTORS' REPORT: None

NEXT SCHEDULED BOARD MEETING: The next Regular meeting is scheduled for May 19, 2009. Director McGehee will be at the ACWA/JPIA Conference during the week of May 18, 2009. After discussion, the Board rescheduled the May 19, 2009 Board meeting to May 26, 2009.

ADJOURNMENT: As there was no further business, the meeting was adjourned at 4:45 PM.