

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**APRIL 19, 2005**

President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 PM, on Tuesday, April 19, 2005, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin and Charles Spinks. Staff members present were Manager/Secretary Norman L. Hunt, Attorney Ronald Van Blarcom, Engineer Fred Hanson, Field Supervisor Donald Wagner, Field Foreman Chris Heryford and Office Manager Karl Drew.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Spinks and a second by Director Clanin, the minutes of the Regular Meeting of March 15, 2005 were unanimously approved as corrected.

PUBLIC COMMENTS: None.

RESIGNATION OF DIRECTOR GONZALES: The Board reviewed Director Gonzales's letter of resignation from the Board of Directors, which is dated April 12, 2005. Director Gonzales is moving out of the District's service area. There was general discussion regarding Director Gonzales' resignation and the process of filling the vacancy on the Board that has been created.

On a motion by Director Clanin and a second by Director Huckell, the Board unanimously accepted the resignation of Director Gonzales.

Manager Hunt will post a Notice of Vacancy on the Board of Directors, and will ask interested individuals to submit a letter of application by the next Board meeting.

CHILLON TANK SITE SLOPE REPAIR: Manager Hunt reported on the progress of this project. The plan for the slope stabilization has not been finalized as the engineers have not been able to properly inspect the slope due to the weather conditions. The budgeted amount for this project has been increased to \$30,000 in the proposed cash budget.

PINECREST WATER STORAGE EXPANSION PROJECT, PHASE I, SITE DEVELOPMENT PROGRESS REPORT: The Board viewed a slide and video presentation of the work being done at the site. Manager Hunt reported that the overexcavation and recompaction has been mostly completed. The work to stabilize the slopes and build the drainage facilities has begun.

Manager Hunt also reported that the preliminary drawings for the first 1 MG storage tank have been completed. The engineer's estimate for the construction of the first tank is \$500,000. On a motion by Director Huckell and a second by Director Spinks, the Board unanimously authorized the engineers to proceed with the process of going to bid on the first tank.

LEASE AGREEMENT FOR SPRINGY PATH PROPERTY: Manager Hunt reported that he has been approached by Steve Hymer about leasing a portion of the District's property on Springy Path. Mr. Hymer owns the Lake Gregory Coffee Company located at the corner of Lake Drive and Springy Path. The District owns property on Springy Path. The property is centrally located in the District and is used for stockpiling gravel, class II base and temporary asphalt. The material is stored in storage bins. The property currently has "No Parking" signs posted in front of the storage bins, as the District needs to access the material bins, when necessary, on a 24 hour basis. Mr. Hymer would like to lease the portion of the property located in front of the storage bins as additional parking for his employees and customers during regular business hours. He is willing to pay \$75 per month for the lease and will have his employees and customers move their vehicles whenever the District needs to access the bins.

There was general discussion regarding the parking in the area of Springy Path and Lake Drive. On a motion by Director Huckell and a second by Director Spinks, the Board unanimously agreed to lease the property in front of the District's material storage bins for the amount of \$75 per month on a trial basis.

PROPOSED CASH BUDGET FOR FISCAL YEAR 2005-06: Office Manager Drew and General Manager Hunt discussed the proposed cash budget for fiscal year 2005-06 with the Board. There was general discussion regarding the proposed cash budget and the adjustments made since the last meeting. There are no recommendations for a rate increase. There was discussion regarding the proposed security upgrades to District facilities.

On a motion by Director Clanin and a second by Director Huckell, the Board unanimously adopted the cash budget for fiscal year 2005-06.

RESOLUTION NO. 343, ESTABLISHING WATER AVAILABILITY ASSESSMENTS FOR FISCAL YEAR 2005-06: The Board discussed the proposed resolution. There is no change in the amounts of the proposed assessments from prior years.

On a motion by Director Clanin and a second by Director Spinks, the Board adopted Resolution No. 343, establishing the water availability assessment for fiscal year 2005-2006 at Thirty Dollars (\$30.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all unimproved property, or Fifteen Dollars (\$15.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all improved property within the District, on the following roll call vote:

AYES: Directors McGehee, Huckell, Clanin and Spinks  
NOES: None  
ABSENT: None  
ABSTAINED: None

UNCOLLECTABLE ACCOUNTS FROM 1999: Office Manager Drew discussed with the Board the accounts that had balances older than five years. He requested that the Board write off the balances for 22 closed accounts from 1999 totaling \$695.17. There are no abandoned accounts from 1999.

On a motion by Director Spinks and a second by Director Clanin, the Board unanimously approved the writing off of the unpaid balances from 1999.

MANAGER'S REPORT: Manager Hunt reported that Office Manager Drew had completed the District's Emergency Response Plan.

There was a brief discussion regarding the monthly Financial, Investment and Water Production reports.

DIRECTORS' REPORT: President McGehee requested that the next meeting be rescheduled due to a scheduling conflict. The next meeting was rescheduled to May 24, 2005 at 3:00 pm.

As there was no further business, the meeting was adjourned at 4:15 pm. The next Regular Meeting is scheduled for Tuesday, May 24, 2005 at 3:00 pm.