

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**NOVEMBER 15, 2005**

President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, November 15, 2005, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin, Charles Spinks and Kenneth Stone.

Staff members present were Manager/Secretary Norman L. Hunt, Attorney Ronald Van Blarcom, Engineer Fred Hanson, Field Supervisor Donald Wagner and Office Manager Karl Drew.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Clanin and a second by Director Spinks, the minutes of the Regular Meeting of October 18, 2005 were approved as submitted.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION, HEALTH BENEFITS AND RETIREMENT PROGRAMS, CONFERENCE WITH LABOR NEGOTIATORS: The Board entered into closed session at 3:02 pm and returned to open session at 3:54 pm. After returning to open session, Attorney Van Blarcom announced that no action was taken during closed session.

PINECREST WATER STORAGE EXPANSION PROJECT, PHASE I & II, PROGRESS REPORT: The Board reviewed a slide show of pictures from the Pinecrest and Chillon Tank projects.

Manager Hunt reported that the contractor, Superior Tank, had completed construction of the ring walls. The rest of the project will be completed in the spring and summer of 2006.

CHILLON TANK SITE SLOPE REPAIR: Manager Hunt reported that the construction of the "V" ditches is complete. District employees will install the drainage pipe when it arrives.

URBAN WATER MANAGEMENT PLAN: Manager Hunt reported on the progress of the Urban Water Management Plan update. Manager Hunt, Attorney Van Blarcom and Office Manager Drew have reviewed and updated information that was included in the 2001 UWMP. The information has been sent to the engineers for their review and preparation of the draft plan.

SERVICE CONNECTION CHARGES: The Board reviewed information presented by Manager Hunt regarding a proposed increase to the Service Connection Charges. These charges were last adjusted in 1991. There are two components to the District's Service Connection Charge. There is the actual cost of installing the service connection and water meter, and there is the Facilities Charge.

The current Service Connection Charge for a new service connection and a 5/8" X 3/4" water meter is \$1,890. The two components of the total charge is \$630 to install the new service and the Facilities Charge of \$1,260.

The actual cost of installing a new service connection and a 5/8" X 3/4" water meter is now averaging \$1,276, including labor, equipment, materials and overhead. The District's Auditor, Zay Zercher, has reviewed the Facilities Charge and using a formula based on the District's Utility Plant at Cost and the total number of parcels in the District, has recommended that the Facilities Charge be adjusted to \$1,512.

Based on the average cost for installing a new service connection and the recommended increase to the Facilities Charge, staff is recommending that the Service Connection Charge for a new service and a 5/8" X 3/4" water meter be increased to \$2,800. The charge for new services with larger water meter sizes would be increased accordingly based on the cost of installing the service and the Facilities Charge of \$1,512.

Attorney Van Blarcom discussed the process required by law to increase the Facilities Charge. The District would need to hold a public hearing before the Board adopts a resolution establishing the new charge.

There was considerable discussion regarding the proposed increase to the Service Connection Charges. It has been 14 years since the charge was last adjusted. The Board expressed an interest in having the Facilities Charge portion increase automatically each year based on the District's Utility Plant costs and the number of total parcels in the District. There was also discussion about having a 60 day "grace" period before the new charges go into effect, once the resolution increasing the rates is adopted. Staff will prepare a resolution to be considered by the Board at a future meeting.

SURPLUS VEHICLES: Manager Hunt reported that the District has received the two new 2006 Ford F-250 pickups. The 1991 Ford F-150 4x4 pickup and the 1990 Ford F-350 4x4 pickup are no longer used. He asked the Board to declare the vehicles surplus District property so they can be sold.

Based on Kelly Blue Book figures, Manager Hunt has established a minimum bid of \$2,300 for the 1991 Ford F-150 and \$2,855 for the 1990 Ford F-350. The pickups will be advertised with sealed bids to be submitted to the District by December 21, 2005.

On a motion by Director Stone and a second by Director Spinks, the Board unanimously declared the 1991 Ford F-150 4x4 pickup and the 1990 Ford F-350 4x4 pickup surplus equipment and instructed Manager Hunt to arrange for the sale of the vehicles.

NATIONAL WATER RESOURCES ASSOCIATION (NWRA) CALIFORNIA CAUCUS BALLOT: As a member of ACWA, the District is eligible to vote for board members of the NWRA California Caucus. There are 13 candidates for three full board members and two alternate board members. The top three finishers will be the full board members and the next two finishers will be alternates.

After considerable discussion regarding the candidates, on a motion by Director Stone and a second by Director Spinks, the Board unanimously cast the District's votes for David Breninger, Wayne Clark, Lawrence Libeu, Gregory Zlotnick and John Fraser.

REQUEST FOR ADJUSTMENT, BRANDY LOCKIE, 23933 CRESTA DRIVE, ACCOUNT NO. 28-6818-00: At the October 18, 2005 Board meeting, the Board had considered and denied a request from Ms. Lockie for an additional adjustment to her water bill. Ms. Lockie has asked that the Board reconsider her request for an additional adjustment to her water bill.

The Board reviewed correspondence between Ms. Lockie and the District and other information regarding the large water bill she had received in 2004. After discussing and reconsidering the information presented and the status of the account, on a motion by Director Stone and a second by Director Spinks, the Board again unanimously denied her request for an additional adjustment.

MANAGER'S REPORT: There was a brief discussion regarding the monthly Financial, Investment and Water Production reports.

DIRECTORS' REPORT: Due to the holiday season, there was a request to reschedule the December Board meeting to December 13, 2005. After discussion, the December 20, 2005 Board meeting was rescheduled.

As there was no further business, the meeting was adjourned at 4:52 pm. The next Regular Meeting is scheduled for Tuesday, December 13, 2005 at 3:00 pm.