

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

FEBRUARY 19, 2008

President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, February 19, 2008, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin, Charles Spinks and Kenneth Stone.

Staff members present were General Manager Karl Drew, Engineer Fred Hanson, Field Supervisor Donald Wagner, and Office Manager Joyce Barkley. Absent was Attorney Ronald Van Blarcom

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Stone and a second by Director Clanin, the minutes of the Regular Meeting of January 15, 2008 were unanimously approved.

APPROVAL OF CASH DISBURSEMENTS: The Board reviewed the Cash Disbursements for the month of January 2008. On a motion by Director Clanin and a second by Director Spinks, the cash disbursements for January 2008 were unanimously approved.

PUBLIC COMMENTS: None.

PROGRESS REPORT ON CHILLON TANK SITE FENCING. General Manager Drew reported on the status of the fencing project. Elrod Fencing installed posts half way around the Chillon site before they were delayed by the series of recent storms. It is not yet known when they will be able to return to complete the job.

CONSIDER REPLACEMENT OF COMPUTER NETWORK SERVER. General Manager Drew requested approval to purchase a replacement Dell computer network server. The current server was purchased in 2002 and is slow and reaching its maximum capacity. The new server will provide faster, more powerful and reliable service to meet the computing needs of the District. On a motion made by Director Stone and a second by Director Huckell, the purchase of a new Dell server was unanimously approved for a cost not to exceed \$5,500.

CONSIDER PROPOSAL FOR PURCHASE OF RECORDS MANAGEMENT SOFTWARE. General Manager Drew presented a proposal for the purchase of Treneo Global Content Management System. This system will improve customer service by having all customer records and files available electronically, and will allow the District to digitize historical records, freeing up valuable storage space. A records management system has been a budgeted item for the past two years at an originally estimated cost of \$25,000. On a motion by Director Clanin and a second by Director Spinks, the purchase of the Treneo Global Content Management System was unanimously approved in the amount of \$14,676 plus tax.

CONSIDER RETIREMENT AND SURVIVING FAMILY MEMBER HEALTH BENEFITS FOR EMPLOYEES HIRED AFTER SEPTEMBER 21, 2005. At the last Board meeting, it was requested that this item be put on the agenda for further consideration. A discussion ensued regarding the history of this item and possible alternatives available to the District and its employees. The Board requested that the General Manager bring a report showing the financial impact of various alternatives to the next Board meeting.

MANAGER'S REPORT: General Manager Drew advised the Board that the annual ACWA Conference will be held May 6-9, 2008 in Monterey and the Board should discuss who will be attending this year. All Directors' are required by AB1234 to renew their ethics training every two years and are due to renew during this calendar year. Training will be available at the conference for those in attendance.

General Manager Drew discussed a situation that occurred at 801/803 Arosa Drive during the last major storm. The blockage of a nearby drainage culvert washed out District service lines and caused the customer's truck to fall into the sinkhole caused by the washout. The County has not yet backfilled the washout, and has initially denied the customer's claim.

Also noted was that delivery of the hybrid Ford Explorer has been delayed due to high demand at the manufacturer. The manufacturing of this vehicle has been scheduled for May 2008.

DIRECTORS' REPORT: President McGehee requested that Board members prepare individual evaluations of General Manager Drew's performance over the past five months and be prepared to present those evaluations at the next Board meeting during closed session.

President McGehee plans to attend the LAFCO Special Districts meeting on February 25, 2008. He will give a report of that meeting at the next CVWD Board meeting on March 18, 2008.

As there was no further business, the meeting was adjourned at 3:54pm. The next meeting is scheduled for Tuesday, March 18, 2008 at 3:00 pm.